LOCATION	SEATING	RENTAL HOURS	GLENDALE NON-PROFIT	NON-PROFIT	GLENDALE INDIV. AND COMM-ERCIAL	NON-GLENDALE INDIV. AND COMM-ERCIAL	FEE DESCRIPTION
Central Library Auditorium	230	M-F: 8 AM - Midnight	$150	$175	$210	$275	for 3 hours
222 E. Harvard St. 2nd Floor		Saturday 9 AM - Midnight	$50	$55	$70	$90	for each additional hour
Stage Dimensions: 12 ft. d x 28 ft. w (29 ft at rear of stage)		Sunday 12:30 PM - Midnight	$50	$50	$50	$50	Additional fee for closed hours
			$35	$35	$35	$35	Maintenance Fee
Table seating for 80-120			$100	$100	$250	$250	Ticketed Event Fee (<100)
For reservations call:			$100	$100	$500	$500	Ticketed Event Fee (>100)
(818)548-2030, Monday – Friday, 9 AM to 5 PM							$35 Reception Fee
							$50 Rehearsal Fee (up to 2 consecutive hours)
Central Library Conference Rooms	8 – 10	LIBRARY OPEN HOURS			$10	$20	per hour/ based on availability
Brand Library Recital Hall	150	HOURS LISTED BELOW	$150	$175	$210	$275	for 3 hours
1601 W. Mountain St.			$50	$55	$70	$90	for each add. hour
Stage dimensions: 9 ft. d x 28 ft. w (23 ft at rear of stage)			$50	$50	$50	$50	Additional fee for closed hours
For reservations call:			$75	$75	$75	$75	2nd Piano rental/per event
(818)548-2051, during library open hours			$35	$35	$35	$35	Maintenance Fee
			$100	$100	$250	$250	Ticketed Event Fee
NOTE: Rental Hours: Sun & Mon: 9 AM to 9 PM, Wed: 6:30 PM to 9:30 PM, Fri & Sat: 5:30 PM to 9:30 PM							$35 Reception Fee
Recitals for fulfillment of a degree requirement will be charged the non-profit rate. This would include BM, MM and DMA students.							$50 Rehearsal Fee (up to 2 consecutive hours)
Students must provide a letter from their faculty member who they are studying with confirming the recital's degree requirement along with proof of current institutional affiliation (i.e. student id).							
Brand Library Art Galleries	200	LIBRARY CLOSED HOURS	$2,000	$2,500	$2,000	$2,500	for 6 hours
The City of Glendale does not rent gallery or other space at the Brand Library for art exhibitions. The gallery space is available to rent for non-art events on a case-by-case basis. Rental includes 4000 square foot gallery space, use of Recital Hall, Sculpture Court, and kitchen facilities. Please call (818)548-2010 for further information.							

PLEASE NOTE:

Fees are effective through June 30, 2012 and are subject to change.

RECEPTION FEE: There will be a $35.00 Reception Fee at all branch sites when food is served at event and/or for use of a kitchen.

TICKETED EVENT: Applies to an event where attendance is limited to paid ticket holders or to attendees paying an admission charge or mandatory donation.

Events that are open to the public, but where a voluntary donation is requested, are not considered a ticketed event.

MAINTENANCE FEE: Set up and Staffing.

AVAILABILITY: These facilities are available for rental after hours subject to staffing availability and library operations. Contact site for Library Open Hours.

PARKING: Parking at all meeting room sites is limited during Library business hours. Except for events at the Brand Library, where parking is ample, users should make arrangements to locate nearby parking for attendees. Staff at each site can assist you.